

# Crawford-Sebastian Community Development Council, Inc.



“A COMMUNITY ACTION AGENCY”  
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## C-SCDC BOARD OF DIRECTORS MEETING MINUTES January 23, 2014

The C-SCDC Board of Directors held their monthly meeting January 23, 2014. A quorum was present. Tim Hodges called the meeting to order. Katie LeJong and Chris Brown with Beall Barclay were introduced as guests. Delmi Sanabria was introduced as a new Board member once approved. Gene Bell made the motion to approve Delmi Sanabria as a new Board member. Ling Ling Moorman seconded. Motion carried.

Kevin Nickson gave the invocation and everyone had dinner. When the meeting resumed Tim asked for a motion to approve the December 12, 2013 meeting minutes. Gene Bell made the motion to approve. Kevin Nickson seconded. Motion carried.

Chris Brown and Katie LeJong reported the results of the FY 2013 financial audit. Discussion followed. Gene Bell made the motion to approve the audit. Patricia Free seconded. Motion carried.

Tim told the Board that the nominating committee is always chosen at the January meeting to select the officers and committees for 2014. Karen Pearson, Patricia Free, Kevin Nickson, Tricia Watson and Chris Keith were selected. Karen Pearson will act as Chairperson.

Michele Trawick gave the ROMA outcomes report for the FY 2014 1<sup>st</sup> Quarter. Discussion followed on the variances for the quarter and what led to them. Kevin Nickson made the motion to approve. Karen Pearson seconded. Motion carried.

Karen Phillips presented the final version of the 2014-2016 Strategic Plan for C-SCDC. Karen covered all areas of the plan and the goals set for the programs. Gene Bell made the motion to approve the plan. Patricia Free seconded. Motion carried.

Mark Whitmer showed the Board the results of the Board Self Assessment that was filled out before the December meeting.

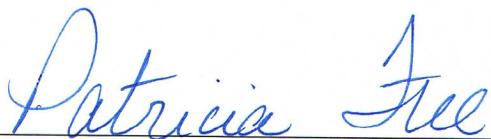
Mark reviewed the Policy on Measuring Organizational Performance & Effectiveness Policy. Mark asked the Board for approval of the policy. Gene Bell made the motion to approve the Organizational Performance & Effectiveness Policy. Kevin Nickson seconded. Motion carried.

Mark gave the results of two Low-income Heating Assistance Program monitors from FY 2012 Summer program and the FY 2013 Summer program. The FY 2012 report had one finding about how a client's income was documented. FY 2013 had two findings. Both were the change in household size not being updated. Gene bell made the motion to approve the reports. Kevin Nickson seconded. Motion carried.

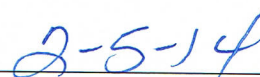
Mark told the board that Ted Clemons had increased the requested amount from the United Way to \$125,000. Chris Keith made the motion to approve the increase. Gene Bell seconded. Motion carried.

Mark told the Board the CDBG and HOME program applications for funding were due before the February Board meeting. The dental clinic would be requesting \$25,000 for patient services. The Homeownership Center would be asking for \$150,000 in new construction. These funds would be used to construct single family houses on the lots owned by C-SCDC inside the city limits of Fort Smith and \$80,000 to continue the acquisition rehab program. Kevin Nickson made the motion to approve the submission of the applications. Karen Pearson seconded. Motion carried.

Meeting adjourned.



Secretary Patricia Free



Date

### BOARD PRESENT

1. Gene Bell
2. Kevin Nickson
3. Patricia Free
4. Tim Hodges
5. Ling Ling Moorman
6. Karen Pearson
7. Tricia Watson
8. Chris Keith
9. Delmi Sanabria

### BOARD ABSENT

1. Representative George McGill
2. Judge David Hudson
3. David Rogers
4. Elaine Stanfield
5. Shirley Fort Lee
6. Abigail Taylor Cox

### STAFF PRESENT

1. Mark Whitmer
2. Karen Phillips
3. Debbie Biggs
4. Nanya Perry
5. Carol Jenkins
6. Darlene Hill
7. Michele Trawick

### GUESTS PRESENT

1. Katie Le Jong
2. Chris Brown